

ACKNOWLEDGEMENT FORM
(Please put in Wedding Folder.)

CANCELLATION POLICY

If you cancel **within the first 30 days** (after booking your date with us), we will refund the fee you paid to the Church, minus a **\$100 non-refundable charge**.

If you cancel anytime **after 30 days**, the fee for which you paid to guarantee a particular date and time for the Church becomes **non-refundable**. There are no exceptions to this rule.

INITIAL	INITIAL

DRESS

Out of respect for Our Lord and for the edification of our neighbors, we ask that men, women, boys and girls appear in church modestly and respectfully dressed. Off-the-shoulder, backless or low-cut dresses or tight fitting clothes do not fit the norm of Christian modesty or respect. This especially includes the bride and the women in the wedding party. Should any of their dresses be deemed inappropriate on the day of the wedding, St. Mary’s will provide a shawl for them to wear. If you are unsure, please check with the Wedding Coordinator. Your cooperation is evidence of your love for Our Lord and is greatly appreciated.

INITIAL	INITIAL

CHOOSING THE MUSIC

All hymns within the wedding ceremony or Nuptial Mass must be religious in nature, as well as reflect the Catholic faith. It should be noted that any of the music from our blue hymnals found in the church or in “Today’s Missal – Music Issue” would be appropriate.

Your musical selections must be submitted to the Wedding Coordinator and the organist (if applicable) no later than two weeks before the scheduled wedding for approval.

INITIAL	INITIAL

DRESSING ROOM

Our Conference Room is available for the bride and her attendants to dress and prepare for the wedding. Please let the Wedding Coordinator know what time you plan to arrive so that the Conference Room may be opened for you. Please be sure not to leave any waste materials or personal items behind in the Conference Room after the ceremony.

PHOTOGRAPHY

Pictures and videos may be taken during the wedding by the Wedding Photographer, only. **Guests are not allowed to take personal pictures during the Mass.** In addition, there is to be **no flash** used inside the church. There are also to be **no posed pictures inside the church** either before or after the wedding. This is to protect the sanctity of the house of God and respect for the Eucharistic Presence. The photographer or videographer **must not stand in the sanctuary** where he is visible to those in the body of the church.

INITIAL	INITIAL

Any posed pictures may be taken in front of the church or in the courtyard before or after the wedding. In case of rain, it is advisable to request that your photographer bring the equipment necessary for indoor photography. Our Family Room may be scheduled for this purpose.

It is the responsibility of the bride and groom to contact their wedding photographer to advise him or her of the rules of the Church. In addition, they need to have the “Photography Contract” signed and returned to us before the date of their wedding.

INITIAL	INITIAL

ACCEPTABLE BEHAVIOR WHILE IN THE CHURCH

It is the responsibility of the bride and groom to instruct the members of the wedding party as to proper behavior while in the Church, especially to those who may not be Catholic.

INITIAL	INITIAL

ALCOHOLIC BEVERAGES

There are absolutely NO alcoholic beverages allowed on Church property at any time.

INITIAL	INITIAL

Date: _____

Priest: _____